

OPERATIONAL RULES AND REGULATIONS

a) Dates Of Operation:

- The Farmers' Market will operate on each Saturday from May through October, 8 a.m. to noon.
- Early Bird Markets will be held the last two Saturdays in April, 8 a.m. to noon.
- Holiday Markets will be held on one Saturday each in December and November.
- Winter Markets will be held on the second Saturday of January, February, and March, at 10 a.m.
- The normal Market location is Hoover Ridge Park off Fairgrounds Road and Primary School Drive, Route 687. Opening day, Last Day, and Rainy day operation and some special events will be held across the street at the Young Farmers Pavilion or at the Hoover Ridge Picnic Shelter.

b) Farmers' Market Vendor Setup and cleanup:

- Farmers' Market vendors must be in assigned spaces before the starting time for each event.
- Vendor vehicles used to transport initial set up supplies cannot enter the Market area during operation hours
- Each vendor is responsible for providing their own trash receptacle, and removing their own trash.
- Vendors shall not to smoke in the market area.

c) Only producers may sell farm, food, or craft products at the Farmers Market. At least 75% of the products offered for sale by that person must be grown or produced by that person or under that person's direction. A farm or food product not grown or processed by that person must have been purchased directly from another farmer located in Virginia within 100 miles of Hoover Ridge Park and identified with signage as from another farm.

d) Products allowed for sale are agricultural, horticultural, forestry or other products of the soil or water, including, but not limited to:

- fruits, vegetables, herbs, spices, eggs, dairy products, honey, nuts, flowers, meat and meat

products, poultry and poultry products, fish and fish products, grain and grain products;

- ornamental, vegetable, herb, and spice plants, and nursery products;
- baked goods; and processed foods including beverages, jams, jellies, and sauces/salsas, bee products, maple and sorghum products and further processed produce such as canned goods;
- value added fiber products ; and handmade crafts derived from the above.

ADMINISTRATIVE REGULATIONS

- Each prospective vendor must complete a Madison County Farmers Market Application and sign that they will abide by and have received a copy of the bylaws and rules and regulations, which includes the signature of the local Madison County Virginia Cooperative Extension Agent verifying the individual as a producer with the required insurance.
- Each vendor must have current product liability insurance in an amount not less than \$500,000 and must provide a copy or certificate of insurance with the Madison County Farmers' Market application.
- Preference in accepting applications will be given to current vendors in good standing and Madison County residents and producers.
- It is the sole responsibility of each vendor to abide by all State and Federal Regulations which govern the production, harvest, preparation, weights and measures and labeling of farm and food products offered for sale.
- Vendors are responsible for the collection and paying of Virginia State Sales Tax.

MADISON COUNTY FARMERS' MARKET

2017 Farmers Market Vendor Application



Every Saturday May through October
Special Free Events on 1st Saturday each month
8:00 A.M. to Noon
Hoover Ridge Park
Madison, VA 22727

Early Bird Markets – April 21 (Wool and Wine)
and April 28
Grand Opening – May 5
Harvest Festival – October 27
Holiday Markets – Nov. 17 & Dec. 15
Winter Markets 2nd Sat. 10 am Jan/Feb/Mar

2018 Market Vendor Fees

\$125 per Full Season
\$75 Partial Season (4 Regular Market days)
\$35 for each Holiday Market
\$30 for Youth Entrepreneur (under 18)

For More Information Contact:
Madison Extension Office, (540) 948-6881
2 South Main Street, Madison, VA 22727

Please fill in the following information:

Member Type:

- Full Time Vendor
- Part Time Vendor (non-voting)

Name: _____

Business Name: _____

Address: _____

Mailing Address (if different): _____

City/Town: _____

County: _____

ZIP: _____

Phone: _____

E-Mail: _____

Website: _____

Holiday Markets you would like to attend:

- November
- December

Product Liability Insurance:

Insurer: _____

Agent: _____

Amount of Liability (\$): _____

I hereby certify that I have received and understand the bylaws and rules and regulations of the Madison County Farmers' Market

Vendor Signature: _____

Date: _____

Extension Agent Signature: _____

Please select and list the products you intend to sell:

Vegetables

Tree Fruits

Small Fruits

Herbs, Spices

Dairy Products

- Flowers
- Plants, Nursery Products
- Eggs
- Poultry
- Beef
- Pork
- Fish
- Baked Goods
- Jams, Jellies
- Sauces, Salsa
- Honey, Bee Products
- Beverages
- Value Added Fiber Products
- Handmade Crafts
- Other

**Please Return Application to:
Madison County Farmers' Market
P.O. Box 10, Madison, VA 22727
Or to Extension Agent's Office
2 South Main Street, Madison, VA 22727**