

## OPERATIONAL RULES AND REGULATIONS

### a) Dates Of Operation:

- The Farmers' Market will operate on each Saturday from May through October, 8 am to noon.
- Holiday Markets will be held on one Saturday each in December and November.
- Winter Markets will be held on the second Saturday of January, February, March and April at 10 am.
- The normal Market location is Hoover Ridge Park off Fairgrounds Road and Primary School Drive, Route 687.

### b) Farmers' Market Vendor Setup and cleanup:

- Farmers' Market vendors must be in assigned spaces before the starting time for each event.
- Each vendor is responsible for providing their own trash receptacle, and removing their own trash.
- Vendors shall not smoke in the market area.

**c) Only producers may sell** farm, food, or craft products at the Farmers Market. At least 75% of the products offered for sale by that person must be grown or produced by that person or under that person's direction. A farm or food product not grown or processed by that person must have been purchased directly from another farmer located in Virginia within 100 miles of Hoover Ridge Park and identified with signage as from another farm.

**d) Products allowed for sale** are agricultural, horticultural, forestry or other products of the soil or water, including, but not limited to:

- fruits, vegetables, herbs, spices, eggs, dairy products, honey, nuts, flowers, meat and meat products, poultry and poultry products, fish and fish products, grain and grain products;
- ornamental, vegetable, herb, and spice plants, and nursery products;
- baked goods; and processed foods including beverages, jams, jellies, and sauces/salsas, bee products, maple and sorghum products and further processed produce such as canned goods;
- value added fiber products; and handmade crafts derived from the above.

## ADMINISTRATIVE REGULATIONS

- Each prospective vendor must complete a Madison County Farmers Market Application and sign that they will abide by and have received a copy of the bylaws and rules and regulations, which includes the signature of the local Madison County Virginia Cooperative Extension Agent verifying the individual as a producer with the required insurance.
- Each vendor must have current product liability insurance in an amount not less than \$500,000 and must provide a copy or certificate of insurance with the Madison County Farmers' Market application.
- Preference in accepting applications will be given to current vendors in good standing and Madison County residents and producers.
- It is the sole responsibility of each vendor to abide by all State and Federal Regulations which govern the production, harvest, preparation, weights and measures and labeling of farm and food products offered for sale.
- Vendors are responsible for the collection and paying of Virginia State Sales Tax.

## MADISON COUNTY FARMERS' MARKET

### 2020 Farmers' Market Vendor Application



Every Saturday May through October

8:00 A.M. to Noon  
Hoover Ridge Park  
Madison, VA 22727

Grand Opening – May 2

Holiday Markets – Nov. 21 & Dec. 12

Winter Markets 2<sup>nd</sup> Sat. 10 am Jan/Feb/Mar/Apr

### 2020 Market Vendor Fees

\$150 Full Season Vendor

\$125 Part Time vendor  
(12 Saturdays)

\$90 Flex Time vendor  
(Any 6 Saturdays)

\$35 for each Holiday Market

For More Information Contact:

Margaret Hutcheson

(540) 407-1424

mfhutch3@vabb.com

**Please fill in the following information:**

**Member Type:**

- Full Time Vendor (includes 2 holiday markets)
- Part Time vendor includes 1 holiday market
- Choose
- 1<sup>st</sup> and 3<sup>rd</sup> Saturdays
- Or
- 2<sup>nd</sup> and 4<sup>th</sup> Saturdays
- Flex Time Vendor (no holiday market)
- 6 Saturdays

Name: \_\_\_\_\_

Business Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City/Town: \_\_\_\_\_

County: \_\_\_\_\_

ZIP: \_\_\_\_\_

Phone: \_\_\_\_\_

E-Mail: \_\_\_\_\_

Website: \_\_\_\_\_

**Holiday Markets you would like to attend:**

- November
- December

**Product Liability Insurance:**

Insurer: \_\_\_\_\_

Agent: \_\_\_\_\_

Amount of Liability (\$): \_\_\_\_\_

I hereby certify that I have received and understand the bylaws and rules and regulations of the Madison County Farmers' Market

Vendor Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Extension Agent Signature: \_\_\_\_\_

**Products for Sale**

- Vegetables  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
- Tree Fruits  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
- Small Fruits  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
- Herbs, Spices  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

- Dairy Products  
\_\_\_\_\_  
\_\_\_\_\_
- Flowers
- Plants, Nursery Products
- Eggs
- Poultry
- Beef
- Pork
- Fish
- Baked Goods
- Jams, Jellies
- Sauces, Salsa
- Honey, Bee Products
- Beverages
- Value Added Fiber Products
- Agricultural Handmade Crafts
- Other  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Please Return Application to:  
Madison County Farmers' Market  
Mary Ruth Kipps  
2022 Repton Mill Rd  
Aroda, Va 22709**

**Or to Madison Extension Office  
2 South Main Street, Madison, VA 22727**