***OPERATIONAL RULES AND REGULATIONS***

**a) Dates of Operation:**

* The Farmers’ Market will operate as an onsite Market each Saturday, May 4th through the last Saturday in October. Onsite Market hours are from **0800 – 11:30 am.**
* The Farmers’ Market will accept Guest Vendors for a single Market per request. Payment due at time of attendance.
* Holiday Markets will be held on one Saturday each in December and November.
* Winter Markets will be held on the 2nd & 4th Saturdays of January - April from 10:00 – 10:30 am.
* The normal Market location is Carpenters Pavilion, Hoover Ridge Park - off Fairgrounds Road and Primary School Drive, Route 687.

**b) Farmers’ Market Vendor Setup and Clean-up:**

* All Farmers’ Market vendors are expected to arrive before the start of Market each Saturday and be ready for sales at start of Market hours.
* Vendors are expected to remain at the Market until the end of the Market hours for customer sales and to assist with after-market clean up. Notice of absence should be relayed to the President of Market via email or phone prior to date of absence unless due to an emergency. Leaving early from Market should be agreed upon by the vendors at large at the time of early departure.
* No smoking at the Market.

**c) Only Producers may Sell** farm, food, or value added craft products at the Farmers Market. At least 75% of the products offered for sale by that person must be grown or produced by that person or under that person’s direction. **A farm or food product not grown or processed by that person must have been purchased directly from another farmer located in Virginia within** **100 miles of Hoover Ridge Park and identified with signage as from another farm.**

**d) Products Allowed for Sale** are agricultural, horticultural, forestry or other products of the soil or water, including, but not limited to:

* fruits, vegetables, herbs, spices, eggs, dairy products, honey, nuts, flowers, meat and meat products, poultry and poultry products, fish and fish products, grain, and grain products.
* ornamental, vegetable, herb, and spice plants, and nursery products.
* baked goods: and processed foods, including beverages, jams, jellies, and sauces/salsas, bee products, maple and sorghum products and further processed produce such as canned goods.
* value added fiber products; and handmade crafts derived from the above***.***

***ADMINISTRATIVE REGULATIONS***

* Each prospective vendor must complete a Madison County Farmers Market Application and sign that they will abide by and have received a [copy of the bylaws and rules and regulations](http://www.madisonfarmersmarket.info/about-us/). If needed, the signature of the local Madison County Virginia Cooperative Extension Agent may be indicated, verifying the individual as a producer with the required insurance if there are any questions.
* **Each vendor must have current product liability insurance in an amount not less than $500,000 and must provide a copy or certificate of insurance with the Madison County Farmers’ Market application.**
* Preference in accepting applications will be given to current vendors in good standing and Madison County residents and producers.
* It is the sole responsibility of each vendor to abide by all State and Federal Regulations which govern the production, harvest, preparation, weights, and measures and labeling of farm and food products offered for sale.
* Vendors are responsible for the collection and paying of Virginia State Sales Tax.

**MADISON COUNTY FARMERS' MARKET**

***2024 Farmers’ Market Vendor Application***



**Every Saturday May - October**

**Onsite Market: 0800 – 11:30 am**

**Hoover Ridge Park**

**Madison, VA 22727**

**Grand Opening – May 4th**

**Holiday Markets – Nov. 23 & Dec. 14**

**Winter Markets:**

**2nd & 4th Sat. 10 am-1030 am Jan - April**

***2024 Market Vendor Fees***

**$150 per Full Season Direct Onsite Sales Only**

**$25 for Single Market Guest Vendor**

**1 free visit if requested.**

**For More Information Contact:**

**Robin Rider**

**(540) 923-4036**

[**robin@ridersbackfieldfarmbeef.com**](mailto:robin@ridersbackfieldfarmbeef.com)

**Please fill in the following information:**

**Member Type:**

* **Full Time Direct Onsite Sales Vendor**

(includes 2 holiday markets)

* **Full time Online & Direct Sales Vendor** (includes 2 holiday markets)
* **Guest Vendor (Single Market)**

(Fee due at start of Market, no exceptions)

**Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Business Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Business Physical Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Mailing Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**City/Town: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**County: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**ZIP: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**E-Mail: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Website: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Business EIN/SSN: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Holiday Markets you would like to attend:**

* **November December**

**Product Liability Insurance:**

**Insurer: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Agent: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Amount of Liability ($): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**I hereby certify that I have received and understand the bylaws and rules and regulations of the Madison County Farmers’ Market**

**Vendor Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Products for Sale**

* Vegetables

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

* Tree Fruits

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* Small Fruits

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* Herbs, Spices

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* Dairy Products

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* Flowers
* Plants, Nursery Products
* Eggs
* Poultry
* Beef
* Pork
* Fish
* Baked Goods
* Jams, Jellies
* Sauces, Salsa
* Honey, Bee Products
* Beverages
* Value Added Fiber Products
* Agricultural Handmade Crafts
* Other

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Please Return completed application, application fee and copy of liability insurance to:**

**Madison County Farmers’ Market**

**Mary Ruth Kipps**

**2022 Repton Mill Rd**

**Aroda, VA 22709**