MADISON COUNTY FARMERS’ MARKET RULES AND REGULATIONS

 2022

Suggestions or concerns regarding the Market should be made in writing to:

Farmers Market Board

P. O. Box 10, Madison, VA 22727.

**OPERATIONAL RULES AND REGULATIONS**

 **Dates of Operation:**

* The Farmers’ Market will operate as an online, pre-paid, curbside pick-up market each Saturday from May through October from 9:00 – 10:30 am.
* The Farmers’ Market will also operate an onsite market on each Saturday from May through October from 9:00 – 10:30 am. All items sold at the onsite market must also be listed as part of the online market.
* Holiday Markets will be held on one Saturday each in December and November.
* Online Winter Markets will be held on the 2nd & 4th Saturdays of January, February, and March, and on the 1st & 3rd Saturdays of April from 10:00 – 10:30 am.
* The normal Market location is Hoover Ridge Park off Fairgrounds Road and Primary School Drive, Route 687.

**b) Farmers’ Market Vendor Setup and Clean-up:**

* Vendors are expected to list & maintain their own items in the Market’s online store.
* Farmers’ Market vendors are expected to arrive 1 hour before Market each Saturday year-round to pack their online customer orders and set-up their onsite sale items.
* Vendors are expected to remain at the market to assist with online/curbside pick- up orders as well as onsite sales unless agreed upon by the vendors at large that they are not needed.
* No smoking at the Market.

**c) Only Producers may Sell** farm, food, or craft products at the Farmers Market. At least 75% of the products offered for sale by that person must be grown or produced by that person or under that person’s direction. A farm or food product not grown or processed by that person must have been purchased directly from another farmer located in Virginia within 100 miles of Hoover Ridge Park and identified with signage as from another farm.

**d) Products Allowed for Sale** are agricultural, horticultural, forestry or other products of the soil or water, including, but not limited to:

* fruits, vegetables, herbs, spices, eggs, dairy products, honey, nuts, flowers, meat and meat products, poultry and poultry products, fish and fish products, grain, and grain products.
* ornamental, vegetable, herb, and spice plants, and nursery products.
* baked goods: and processed foods, including beverages, jams, jellies, and sauces/salsas, bee products, maple and sorghum products and further processed produce such as canned goods.
* value added fiber products; and handmade crafts derived from the above***.***

**Administration Regulations**

1. Each prospective vendor must complete a Madison County Farmers Market Application and sign that they will abide by and have received a copy of the bylaws and rules and regulations.
2. Each vendor must have current product liability insurance in an amount not less than $500,000 and must provide a copy or certificate of insurance with the Madison County Farmers’ Market application.
3. Preference in accepting applications will be given to current vendors in good standing and Madison County residents and producers.
4. It is the sole responsibility of each vendor to abide by all State and Federal Regulations which govern the production, harvest, preparation, weights, and measures and labeling of farm and food products offered for sale.
5. Vendors are responsible for the collection and paying of Virginia State Sales Tax.
6. Each vendor will assume responsibility of any claims arising from Market participation. Madison County, the Virginia Cooperative Extension, the Market Admin, nor the Board accepts liability for any claims associated with the operation of the Market.
7. All complaints or concerns must be addressed using the Vendor Concern Form. Overt vendor conflict will not be tolerated at the market. Failure to abide by Madison County Farmers’ Market bylaws and rules and regulations may result in suspension or expulsion from participation in the Farmers’ Market without any monetary rebate.